Approved For Release 2006/11/13 : CIA-RDP75-00399R000100190060-1

MEMORANDUM FOR:	Director of Communications Director of Finance Director of Logistics Director of Medical Services Director of Personnel Director of Security Director of Training	28 AUG 197U
SUBJECT :	Improving Federal Reporting and Re Related Paperwork	educing
REFERENCES :	(a) Memo dtd 25 Aug 70 to DD/I, DDD/S, IG fr DDCI, same subject	D/P, DD/S&T, t (DD/S 70-3581)
	(b) Memo dtd 5 Aug 70 to Heads of l Agencies from the President, sa	Departments and ime subject
	(c) BOB Transmittal Memo No. 1, C Revised, dtd 17 June 70	Circular A-44
1. Reference memorandums, copies attached, outline the President's Government-wide project to analyze Federal paperwork requirements particularly in the area of reports management. The objectives of the study are to improve reporting, reduce related paperwork, and eliminate unjustified reporting requirements and associated reporting systems.		
will require a major effet I shall expect your full shall expect your full shead designate a senior own Office and to work of the sheat of the shall expect your full shall expect your	to serve as to the Support Directorate on the Age of the Tomeet the requirements of the Age of the Support of this program and request officer (GS-15 or above) to head the n a Support Directorate task force, he names of your nominees to	of this program ne Support Offices.
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3 Atts: Ref memos		Director Support

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